



December 29, 2020

Dear Corporate Vendor Partner,

As you know, Eldorado Resorts, Inc. (ERI) completed the acquisition of Caesars Entertainment Corporation and became Caesars Entertainment, Inc. in July 2020. We are happy to introduce our corporate vendor partners to the next step in our integration process as we strive to further increase efficiencies across our combined company. Effective January 1, 2021, we will transition all corporate accounts payable from our Reno corporate office to our centralized payment processing center (Caesars Entertainment Business Services (CEBS)) located in Las Vegas. Accounts payable payment processing and contact information changes are outlined below. This change does not impact invoices typically sent directly to our property locations for payment at this time.

Effective January 1, 2021, please email ALL corporate invoices to CZRNOPOINVSUBMIT@caesars.com. To ensure timely processing, all invoices must include the first and last name of your corporate Caesars (formerly ERI) contact and the corporate Caesars department that generated the original order. Each invoice must be the first page of any attachment and should be attached separately. For all Information Technology vendors, please include "Attention: Linda Schmitz, Caesars IT Department" on your invoices.

We will continue to offer vendors a faster payment option via ACH and highly recommend enrollment in this method. Please see the attached instructions on how to enroll in ACH. All existing corporate vendors currently enrolled in ACH will continue to be paid as they are today, and no further action is required.

If you have any questions or concerns regarding invoices and payments, please email our CEBS A/P Help Desk at: Aphd@caesars.com. During this transition period, please do not hesitate to reach out to your regular point of contact as well. If invoices are consistently larger than 10MB, please contact the Help Desk.

Vendor updates, such as changes to addresses, remittance emails and banking information, should be emailed to VendorMaintenance@Caesars.com.

As always, thank you for your partnership and support. We look forward to working with you in 2021 and beyond as we continue to strive for excellence. Together we win!

Sincerely,

Stephanie Lepori
Chief Administrative and Accounting Officer
Caesars Entertainment, Inc.

Matthew Miele
Senior Vice President of Procurement and Strategic Sourcing
Caesars Entertainment, Inc.

